

**Minutes of Regular Session Meeting
The Board of Education
Summit Hill District 161**

December 21, 2022

The regular session meeting of the Board of Education of Summit Hill District 161 was held December 21, 2022 beginning 7:00 PM at the Administrative Center.

The meeting was called to order by President Stacey Borgens, Secretary, Jim Martin called roll. Members in attendance were: Stacey Borgens, Jim Martin, Stefanie McCleish, George Leonard, Trudy Sturino, Katie Campbell and Amy Berk. Others in attendance were: Dr Paul McDermott, John Snipes, Leslie DeBoer, Julie Stearns and community members.

Summit Award

Dr. McDermott presented the Summit Award to 7th grade teacher, Becky Smith.

Freedom of Information Request

A FIOA request was made by Mary Betsy, Education Solutions Software and was completed in the appropriate timeframe.

Public Comments

A public comment was made by Carrey Bunda.

Approval of Consent of Agenda

Mrs. Borgens read the items on the consent of agenda. Mr. Martin motioned, and Mrs. McCleish seconded.

4-A-1a – Regular Session Meeting Minutes of November 16, 2022

4-A-1b – Closed Session Meeting Minutes of November 16, 2022

4-A-1c – Special Meeting Minutes of December 7, 2022

4-A-1d – Closed Special Meeting Minutes of December 7, 2022

4-A-2 – Approval of November Treasurer’s Report/Financial Report

4-A-3 – Approval of Bills List of December 21, 2022

4-A-4 – Approval of Resignation of Staff

William Bruno, effective December 19, 2022

Gregory Dubish, effective January 9, 2023

4-A-5 – Approval of Family Medical Leave

None at this time

4-A-6 – Approval of Employment of Staff

Kathryn Sobol, FMLA teacher at Dr. Julian Rogus School

Kathy Acton, paraprofessional at Dr. Julian Rogus School

Kelli Quick, paraprofessional at Summit Hill Jr. High School

4-A-7 – Approval of Revised Account Clerk/Payroll Specialist Job Description

4-A-8- Approval of Memorandum of Understanding-PE Teacher Loss of Plan

A motion was made by Mrs. Borgens and seconded by Mr. Martin to remove the December 21, 2022, Bills List from the consent of agenda and vote on it separately. Roll Call Vote: Mrs. McCleish aye, Mrs. Sturino aye, Mr. Leonard aye, Mrs. Campbell aye, Mrs. Berk aye, Mr. Martin aye, Mrs. Borgens aye. Motion carried: 7 ayes, 0 nays.

A motion was made by Mrs. Campbell and seconded by Mrs. McCleish to approve the December 21, 2022 Bills List minus the Klein, Thorpe and Jenkins bill at this time. Roll Call Vote: Mrs. McCleish aye, Mrs. Sturino aye, Mr. Leonard aye, Mrs. Campbell aye, Mrs. Berk aye, Mr. Martin aye, Mrs. Borgens aye. Motion carried: 7 ayes, 0 nays.

Regular Session Meeting Minutes of November 16, 2022

A motion was made by Mr. Martin and seconded by Mrs. McCleish that the Board of Education approve the regular session meeting minutes of November 16, 2022, as presented. Roll Call Vote: Mrs. McCleish aye, Mrs. Sturino aye, Mr. Leonard aye, Mrs. Campbell aye, Mrs. Berk aye, Mr. Martin aye, Mrs. Borgens aye. Motion carried: 7 ayes, 0 nays.

Closed Session Meeting Minutes of November 16, 2022

A motion was made by Mr. Martin and seconded by Mrs. McCleish that the Board of Education approve the closed session meeting minutes of November 16, 2022, as presented. Roll Call Vote: Mrs. McCleish aye, Mrs. Sturino aye, Mr. Leonard aye, Mrs. Campbell aye, Mrs. Berk aye, Mr. Martin aye, Mrs. Borgens aye. Motion carried: 7 ayes, 0 nays.

Approval of November Treasurer's Report/Financial Report

A motion was made by Mr. Martin and seconded by Mrs. McCleish that the Board of Education approve the November Treasurer's Report/Financial Report as presented. Roll Call Vote: Mrs. McCleish aye, Mrs. Sturino aye, Mr. Leonard aye, Mrs. Campbell aye, Mrs. Berk aye, Mr. Martin aye, Mrs. Borgens aye. Motion carried: 7 ayes, 0 nays.

Resignation of Staff

A motion was made by Mr. Martin and seconded by Mrs. McCleish that the Board of Education approve the resignations of:

William Bruno, effective December 19, 2022
Gregory Dubish, effective January 9, 2023

Approval of Family Medical Leave

None at this time.

Approval of Employment of Staff

A motion was made by Mr. Martin and seconded by Mrs. McCleish that the Board of Education approve the employment of:

Kathryn Sobol, FMLA teacher at Dr. Julian Rogus School from approximately January 9, 2023, to approximately April 17, 2023
BA Lane Step 1

Kathy Acton, paraprofessional at Dr. Julian Rogus School
Hourly Rate: \$16.00

Kelli Quick, paraprofessional at Summit Hill Jr. High School
Hourly Rate: \$16.00

Roll Call Vote: Mrs. McCleish aye, Mrs. Sturino aye, Mr. Leonard aye, Mrs. Campbell aye, Mrs. Berk aye, Mr. Martin aye, Mrs. Borgens aye. Motion carried: 7 ayes, 0 nays.

Approval of Revised Account Clerk/Payroll Specialist Job Description

A motion was made by Mr. Martin and seconded by Mrs. McCleish that the Board of Education approve the revised Account Clerk/Payroll Specialist Job Description as presented. Roll Call Vote: Mrs. McCleish aye, Mrs. Sturino aye, Mr. Leonard aye, Mrs. Campbell aye, Mrs. Berk aye, Mr. Martin aye, Mrs. Borgens aye. Motion carried: 7 ayes, 0 nays.

Approval of Memorandum of Understanding-PE Teacher Loss Plan

A motion was made by Mr. Martin and seconded by Mrs. McCleish that the Board of Education approve the Memorandum of Understanding regarding PE teacher loss of plan as presented. Roll Call Vote: Mrs. McCleish aye, Mrs. Sturino aye, Mr. Leonard aye, Mrs. Campbell aye, Mrs. Berk aye, Mr. Martin aye, Mrs. Borgens aye. Motion carried: 7 ayes, 0 nays.

2022 Levy Hearing (7:30 PM)

Mrs. Borgens declared the 2022 levy hearing open at 7:30 PM and asked if there were any questions or concerns for the public or the Board of Education. No questions or concerns were noted.

A motion was made by Mr. Martin and seconded by Mr. Leonard that the 2022 levy hearing be closed. Roll Call Vote: Mrs. McCleish aye, Mrs. Sturino aye, Mr. Leonard aye, Mrs. Campbell aye, Mrs. Berk aye, Mr. Martin aye, Mrs. Borgens aye. Motion carried: 7 ayes, 0 nays.

Approval of 2022 Levy Adoption

A motion was made by Mr. Leonard and seconded by Mr. Martin that the Board of Education adopt a certificate of tax levy resolution for the 2022 levy in the amounts of Education Fund, \$27,885,000; Operations & Maintenance Funds, \$4,805,000; Transportation Fund \$566,151; Working Cash Fund \$266,000; Illinois Municipal Retirement Fund, \$264,000; Social Security Fund, \$940,000; Tort Immunity Fund \$419,000; Special Education Fund, \$553,000; fund for a total levy in the amount of \$35,698,151 plus Bond and Interest. Roll Call Vote: Mrs. McCleish aye, Mrs. Sturino aye, Mr. Leonard aye, Mrs. Campbell aye, Mrs. Berk aye, Mr. Martin aye, Mrs. Borgens aye. Motion carried: 7 ayes, 0 nays.

Approval to Add an Art/Interventionist Position for the 2023-2024 School Year

A motion was made by Mr. Leonard and seconded by Mrs. Berk that the Board of Education approve to add an Art/Interventionist position for the 2023-2024 school year. Roll Call Vote: Mrs. McCleish aye, Mrs. Sturino aye, Mr. Leonard aye, Mrs. Campbell aye, Mrs. Berk aye, Mr. Martin aye, Mrs. Borgens aye. Motion carried: 7 ayes, 0 nays.

Approval of Building Technicians Transitioning to 12-Month Employees

A motion was made by Mr. Leonard and seconded by Mrs. McCleish that the Board of Education approve the building technicians transitioning to 12-Month employees as presented. Roll Call Vote: Mrs. McCleish aye, Mrs. Sturino aye, Mr. Leonard aye, Mrs. Campbell aye, Mrs. Berk aye, Mr. Martin aye, Mrs. Borgens aye. Motion carried: 7 ayes, 0 nays.

Approval to Purchase an Additional Color Copier and Color Printers

A motion was made by Mr. Leonard and seconded by Mr. Martin that the Board of Education approve the purchase of one Canon C5860i color copier and three Cannon C257if color printers along with Uniflow card readers and multiyear licensing in the amount \$31,493.24 from ProvenIT. Roll Call Vote: Mrs. McCleish aye, Mrs. Sturino aye, Mr. Leonard aye, Mrs. Campbell aye, Mrs. Berk aye, Mr. Martin aye, Mrs. Borgens aye. Motion carried: 7 ayes, 0 nays.

Renewal of Annual Financial Auditing Services

A motion was made by Mr. Martin and seconded by Mr. Leonard that the Board of Education authorize the renewal of the agreement with Mack & Associates, P.C. to provide auditing financial services for the school year ending June 30, 2023. Roll Call Vote: Mrs. McCleish aye, Mrs. Sturino aye, Mr. Leonard aye, Mrs. Campbell aye, Mrs. Berk aye, Mr. Martin aye, Mrs. Borgens aye. Motion carried: 7 ayes, 0 nays.

Preliminary 2023-2024 School Calendar Discussion

Dr. McDermott shared with the Board of Education the preliminary 2023-2024 school calendar and stated he would be sharing this with the Union.

Enrollment

The enrollment update was presented in the BoardBook.

PMA Quarterly Investment Report

In accordance with Board Policy 4:30 – Revenue and Investments, Charlie L. Czachor from PMA had provided the September 30, 2022 Performance Report and a Portfolio Report, and a November 30, 2022 PMA Asset Management Market Update along with a Quarterly Economic Investment Update for the Board of Education to review.

District 843 Meeting Report

Mr. Martin gave an update on the December 20, 2022, District 843 meeting.

Public Comments

There were no public comments.

Closed Session

A motion was made by Mr. Leonard and seconded by Mr. Martin that the Board of Education go into closed session as printed and publicly posted on the agenda. Roll Call Vote: Mrs. McCleish aye, Mrs. Sturino aye, Mr. Leonard aye, Mrs. Campbell aye, Mrs. Berk aye, Mr. Martin aye, Mrs. Borgens aye. Motion carried: 7 ayes, 0 nays. The time was 7:55 pm.

Adjournment of Meeting

A motion was made to adjourn the meeting. After a voice vote the motion carried. The time was 8:43 pm.

President

Secretary